

INVITATION FOR EXPRESSION OF INTEREST (EOI)

ENGAGEMENT OF AN INDIVIDUAL CONSULTANT

The National Human Rights Commission (NHRC) hereby invites qualified and experienced Individual Consultants to submit Expressions of Interest (EOI) for the engagement of an Individual Consultant for the underlisted assignment:

1. Project Title

Engagement of an Individual Consultant for the Development of an Online Community Rights Advocates Curriculum and Manual under the Global Fund Grant Cycle 7

2. Scope of Services (Indicative)

The Individual Consultant will be required to undertake the following tasks, **among others**:

- a. Conduct a desk review of relevant documents, including:
 - i. The 1999 Constitution of the Federal Republic of Nigeria (as amended)
 - ii. National Human Rights Commission Act (as amended)
 - iii. Relevant international and regional human rights instruments
 - iv. NHRC GC7 framework and implementation requirements
 - v. Existing paralegal and community rights training materials
- b. Hold inception meetings with NHRC to clarify expectations, target audience, learning outcomes and GC7 reporting requirements. .
- c. Design a competency-based online curriculum structured into modules suitable for e-learning delivery.
- d. Develop detailed curriculum content, including:
 - i. Learning objectives and outcomes for each module
 - ii. Lesson outlines and key messages in clear language
 - iii. Practical case studies relevant to key populations and community contexts
 - iv. Interactive components such as quizzes, reflection exercises, and discussion prompts
 - v. Ethical standards, safeguarding principles, and confidentiality guidance
- e. Ensure the curriculum is:
 - i. Aligned with Nigeria's legal and socio-cultural context
 - ii. Accessible to non-lawyers and community-based actors
 - iii. Adaptable for low-bandwidth and mobile-based learning environments
- f. Submit initial draft of the curriculum to NHRC for review and feedback.
- g. Incorporate inputs and submit a final version, along with an implementation roadmap.

The assignment is expected to be executed on a **lump-sum basis** and completed within an **indicative period of twenty (20) working days** from the date of contract signing.

3. Eligibility Requirements

Interested Individual Consultants are required to submit the following:

- a. A detailed Curriculum Vitae (CV) demonstrating relevant academic qualifications and professional experience
- b. Copies of relevant academic and professional certificates

- c. Evidence of previous similar consultancy assignments
- d. Evidence of valid Personal Tax Clearance Certificate
- e. Any other relevant information that may assist the Commission in evaluating the Expression of Interest

4. Selection Method

Selection shall be conducted in accordance with the provisions of the **Public Procurement Act, 2007** and applicable **Bureau of Public Procurement (BPP) Guidelines** for the engagement of Individual Consultants.

Only shortlisted Consultants shall be invited to participate in the next stage of the selection process.

5. Submission of Expression of Interest

Expressions of Interest should be submitted in **one (1) hard copy** in a sealed envelope, clearly marked:

“EXPRESSION OF INTEREST FOR THE ENGAGEMENT OF AN INDIVIDUAL CONSULTANT FOR THE DEVELOPMENT OF AN ONLINE COMMUNITY RIGHTS ADVOCATES CURRICULUM AND MANUAL UNDER THE GLOBAL FUND GRANT CYCLE 7”

And addressed to:

The Executive Secretary
National Human Rights Commission
19 Aguiyi Ironsi Street
Maitama, Abuja, FCT

Submissions must be received **not later than 30 December 2025**.

6. Disclaimer

- Late submissions shall not be entertained.
- This Expression of Interest is **not a request for proposals**. Shortlisted Consultants will subsequently be invited to submit full Technical and Financial Proposals.
- The Commission reserves the right to accept or reject any or all submissions without assigning any reason.

Signed:

Titilayo .L. Samuel

Head, Procurement

For: National Human rights Commission

Date: 15 December, 2025